



3 months - 5 years
Grade R - Grade 3

3795 Jan Frederick Ave
Randpark ridge

Randpark Montessori

Enrolment Form

How did you come to know about our school?	
Start date	
Would you like school meals for your child? Allergies / Dietary requirements?	
Child	
Surname	
Known name	
Gender	
ID number and date of birth	
Home language	





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Home address	
Postal address	
Is your child completely comfortable with their own bathroom routine - fully potty trained?	
Has your child received any form of treatment such as play therapy or counselling before? Please specify.	
Previous school/s attended	
Contact person and telephone no. of school	





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Duration of attendance	
Reason/s for leaving	
Any fees outstanding	
Report available (if no, why)	
Mother	
Name & Surname	
ID Number	
Work tel. no.	
Cell & home no.	





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E-mail address	
Occupation	
Name of Employer	
Employer's address	
Father	
Name & Surname	
ID Number	
Work tel. no.	
Cell no.	
E-mail address	
Occupation	
Name of Employer	





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Employer's address	
Emergency Contact	(Other than parents) Compulsory - please complete!
Name & Surname	
Relationship to child	
Work tel. no.	
Cell no.	
E-mail address	
Physical address	
Medical	
Medical Aid	
Medical Aid no.	
Paediatrician name & contact number	
Family Doctor name & contact number	





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Does your child have any medical conditions?	
Allergies	
Current medication	
Permission to take child to the closest medical centre in an emergency?	

Kindly attach copies of the following:

- Copy I.D. of Father and Mother
- Copy of Medical Aid card
- Copy of immunization card

I hereby verify that all information provided above is true and correct.

I accept that the Owner / Little Eco Kids (Pty) Ltd. has the right to cancel any enrolment or registration for non-disclosure of any existing physical, mental or psychological disorders.

With my below signature, I acknowledge that I have read and accept the terms of the School Parent information pack.

Notice period :

In accordance with the Consumer Protection Act 68 of 2008, I am bound to 30 working days' notice, should I wish to cancel this contract with Little Eco Kids (Pty) Ltd. I understand that notice MAY NOT be given during October,





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November or December and that I will be liable for October, November, December and January fees if notice is given during this period.

I agree that my Enrolment Fee is non-refundable, irrespective of the circumstances.

Signed on this: of 20.....
(day) (month) (Year)

Name of Parent :

Signature of Parent :

Mother / Father / Guardian

Date:





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Owner :

Based on the information provided on this Application form, I hereby accept

----- as a pupil at our school.
(name of child)

Should the information be inaccurate or incomplete, this application may be declined / or cancelled at any stage.

Kirsty Campher
Owner

Date:





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Indemnity / Disclaimer:

I _____ (full name of parent/guardian) of

_____ (full name of child)

Indemnify Little Eco Kids (Pty) Ltd.) as follows :

- 1) All staff and management against any claim for sickness, personal injury, death, loss or damage to personal possessions, or any other event relating to our child mentioned above.

Initial

- 2) Extra mural instructors against any injury sustained to my child whilst undertaking an activity on the school premises.

Initial

- 3) I/We grant permission that should my child sustain a mild injury, over-the-counter antiseptics, disinfectants, and medication may be administered at the discretion of a qualified First Aid member of the staff. Should an injury be more serious, I grant permission for my child





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to be transported to the National Health Care medical facility or the Wilgeheuwel Hospital nearby. I/We agree that we shall be responsible for the payment of all medical and hospital accounts in this regard.

Initial

Signed:

I acknowledge that each of these items has been brought to my attention.

Father: -----

Mother: -----

At ----- on this date ----- 20--

Financial Agreement

I ----- am
responsible for the timeous payment of school fees for

(name of child)

and accept the following terms of payment:





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1. For NEW enrolments, a once-off non-refundable enrolment fee of R1500 is payable for enrolment. My child will only attend school once the enrolment fee and first month's school fees have been paid.
Should an enrolment be made in advance for a future starting date and I/we then cancel the enrolment before the starting date, the enrolment fee will not be refundable.

Initial

2. Fees are payable over 12 months of the year (January to December), irrespective of illness, public or school holidays, overseas travel or any other reason.

Initial

3. Monthly school fees are payable via EFT or Debit order and must reflect in the school bank account by the last day of each month.

Initial

4. If your school fee payment (via EFT) is not reflecting in the school bank account by the 2nd of any month, a late payment penalty of R200 will be charged. This will be invoiced and is payable immediately.

Initial





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6. If payment does not take place due to insufficient funds or for any other reason whatsoever, I will be liable for the costs involved. It is then my responsibility to ensure that payment is received by the school.

Initial

7. Fees not reflecting by the 2nd of the month will result in my child having to stay at home until all outstanding fees are paid. In the event of legal action

being taken to recover outstanding monies, I (the Parent) will be responsible for such legal costs.

Initial

8. I understand that twenty working days' (1 month) notice is required if my child is to leave the school for any reason whatsoever and that fees are still payable during the notice period;

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9. A 'Late Collection Penalty' of R50 per 10 minutes will be levied





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after 5:30 p.m. collection. I will be obliged to sign the Late Collection Slip. No exceptions can be accommodated in this regard.

Initial

12. Due to the cost of running the school, we are unable to make special arrangements for payment of school fees or late payment thereof.

Initial

13. PLEASE NOTE THAT TERMINATION NOTICE **MAY NOT** BE GIVEN DURING OCTOBER, NOVEMBER OR DECEMBER. SHOULD NOTICE BE RECEIVED DURING ANY OF THESE MONTHS, OCTOBER, NOVEMBER, DECEMBER and JANUARY WILL BE PAYABLE.

Initial

This is a binding contract for an indefinite period of time, which can only be cancelled by providing the correct notice period as stipulated above.

Initial





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BANK DETAILS:

Little Eco Kids

FIRST NATIONAL BANK

BRANCH CODE: 250655

ACC NO: 624 818 657 26

Please use your child's name and surname as the deposit payment reference. Thereafter, the monthly Pastel reference number on your invoice will be used as the debit order payment reference.

I hereby accept the terms of payment as stipulated on pages 1, 2 and 3 of this Financial Agreement.

Signed:

Name: _____

Designation: _____

At _____ on this date _____ 20__





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Social Media Permission

I, _____ hereby grant permission to
(Parent name and Surname)

Mandy Janse van Rensburg of little Eco Kids (Pty) Ltd. full permission to post photos taken of my

child _____ on the school's **Facebook Group**.

(Child name and Surname)

I understand that photos of my child will be used for the enjoyment of our school parents and advertising.

We cannot accept any responsibility for school parents sharing the photos on their own public profiles.

Please be considerate when sharing photos that also have other children besides your own child in them.

Please tick the relevant box:



I agree that my child/ren photos can be used for advertising purposes





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on the Little Eco Kids Facebook page, flyers and posters



I agree that my child/ren photos can only be posted on the closed Facebook group

Parent Signature

Date

